

Ian J. Jones

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- PROFILE**
- Instructional designer with experience in strategic planning, systems management, multimedia design and professional development;
 - Superior analysis, communication, planning and implementation skills;
 - Organized, task-driven and able to manage multiple projects simultaneously;
 - Technologically proficient in multiple applications:
 - Adobe Captivate, Fireworks, Photoshop, Dreamweaver, Flash (basic)
 - Collaborative web-based applications (Wiki, Google Docs/Sheets)
 - Audio/Video Editing Software such as iLife Suite (Mac), Audacity, Windows Movie Maker, Nero
 - Learning Management Systems
 - Microsoft Office Suite (Word, Excel, PowerPoint, Publisher)
 - Microsoft Project
 - Synchronous Online Communication (Adobe Connect, GoToMeeting, NetMeeting, Skype)

PREPARATION **University of North Carolina Wilmington** May 2008
Master of Science in Instructional Technology

University of North Carolina Asheville May 2000
Bachelor of Arts in Drama (Directing and Design)
North Carolina Teacher Licensure in Theatre Arts, 6-8 Social Studies

PROFESSIONAL EXPERIENCE **Proficient Learning, LLC - Wilmington, NC** January 2008 - Present
Instructional Design and Development Intern/Consultant

- Design and develop CD-based self-instructional module to supplement “strategic business planning” face-to-face training.

University of North Carolina Wilmington - Watson School of Education
Graduate Teaching Assistant August 2007 – May 2008

- Assisted faculty in designing and developing course materials using Blackboard Learning Management System.
- Supported students in project development, software training and utilizing course materials.

Pender County Schools- Burgaw, NC
District Instructional Technology and Media Coordinator June 2005 – June 2008
Pender County Schools Central Services

- Assessed district instructional technology needs to drive design of professional development initiatives;
- Designed, developed, coordinated, and implemented technology professional development on micro- and macro-levels;
- Developed and planned implementation of district strategic technology plan using needs assessment and change management strategies;
- Provided onsite support and assistance to school administrators and faculty;
- Evaluated, supervised and supported district instructional technology and media programs through advocacy, training and researching current trends and issues.

Middle School Social Studies Teacher August 2001 – May 2005

- Taught in traditional and alternative settings (at-risk students);
- Designed, developed and delivered lessons aligned with North Carolina Standard Course of Study to a variety of learners;
- Served as Social Studies department chair (2002-2005) and Technology Trainer (2002-2005).

References are available upon request.

Visit my academic portfolio at:

<http://windev.cis.uncw.edu/mit/students/jones/webdesign/index.html>